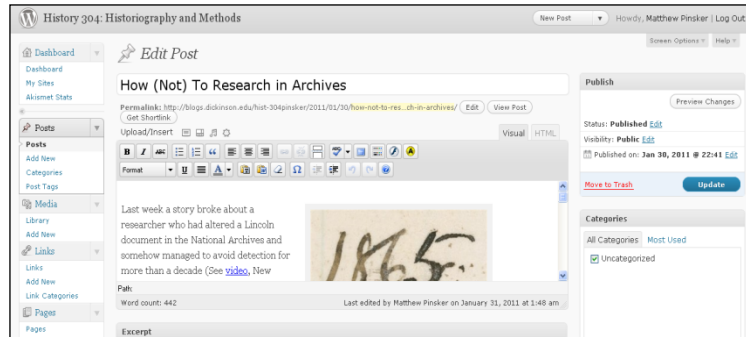


# How to Post to Civil War & Reconstruction

<http://blogs.dickinson.edu/hist-288pinsker>



## Initial Steps

- Accept course blog registration; change password if necessary; and begin
- Log in to WordPress site and use Dashboard / New Post to begin

## Writing Posts

- Always make sure to lead posts with both a descriptive title and your byline
- Feel free to include images for your posts (Use “Add Media” button on upper left corner)
  - Images should be in public domain or posted with permission (use “Courtesy of” caption)
  - Right-click images online and then save to your desktop
  - Upload images from desktop
  - You can also custom design image alignment and size
- Keep written text concise yet descriptive. Remember, you are writing for a general audience
- Include hypertext links by highlighting text and using the chain button on the WYSIWYG editor
- **Plagiarism rules apply!** Use brackets in text to indicate footnote numbers and then include Chicago-style citations at the bottom of your post

## Technical Reminders

- Work in DRAFT to avoid having Prof. Pinsker look at your work but then SET VISIBILITY TO PRIVATE once you are ready to submit or share.
- **Don’t forget to hit Update (right-side Edit Post box) occasionally to save changes as you work**
- Don’t set visibility to PUBLIC. Prof. Pinsker will do that after review, but if you don’t want him to publicize your work then just write “NOT FOR PUBLICATION” at the top of the post.