

Dickinson College Farm 2025 CSA FAQs

Pickup Locations:

Tuesday: ON CAMPUS at Kaufman Hall

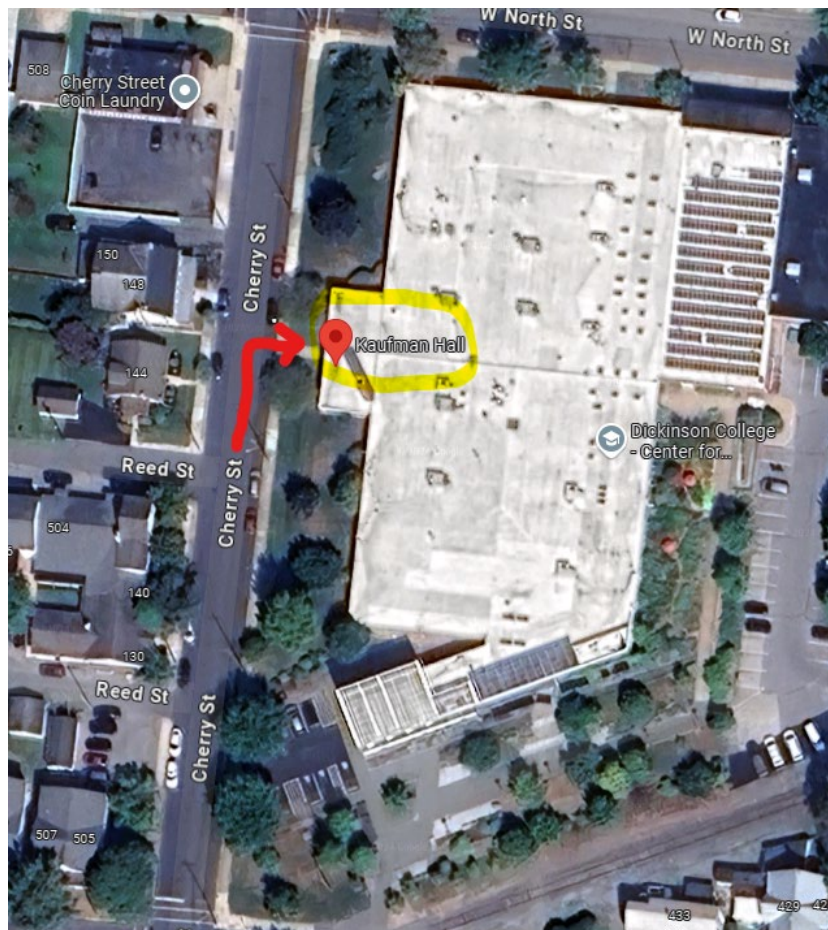
WHERE DO I PICK UP MY SHARE?

TUESDAY PICK UPS: This pickup is located in Kaufman Hall on Dickinson College's campus. Kaufman Hall is located at 400 W. North Street Carlisle, PA 17013 and houses the Department of Public Safety and the Center for Sustainability Education. **The CSA pickup will start at 12 noon and conclude promptly at 5:30 PM.**

HOW DOES PICK-UP WORK?

TUESDAY PICK UPS: WHEN YOU ARRIVE AT KAUFMAN HALL

We suggest you use Cherry Street to pull alongside the building and enter at the Cherry Street entrance. Walk straight down the hall about 50 feet and you will see tables to your left with the CSA shares. The CSA shares are located by the Rennie -Rilling Museum of Earth Sciences. Locate the crate with your name on it and transfer the produce into your bag or box that you brought. Follow the signage to stack the empty crate. Please do not remove the crate from Kaufman Hall.



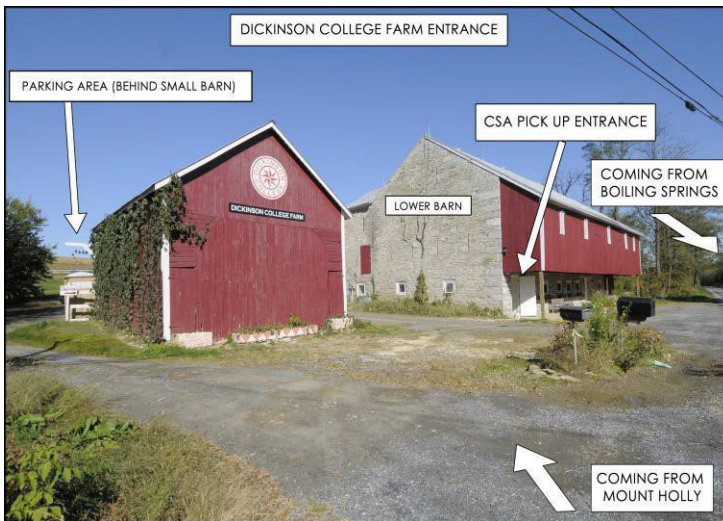
Tuesday: ON THE FARM in Boiling Springs

WHERE DO I PICK UP MY SHARE?

TUESDAY PICK UPS: The Dickinson College Farm is located at 553 Park Drive, Boiling Springs, PA. Look for two red barns. **The CSA pickup will start at 12 noon and conclude promptly at 5:30 PM.**

HOW DOES PICK-UP WORK?

TUESDAY PICK UPS: WHEN YOU ARRIVE AT THE COLLEGE FARM



WHERE SHOULD I PARK WHEN I ARRIVE AT THE FARM?

When you arrive, follow the entrance signs to park in the gravel parking area behind the small barn. Please do not park in the grass. **For safety reasons, please do not park along Park Drive in front of either barn.** This limits visibility for people who are leaving the farm. See picture to the left.

Once parked, walk to the front of the large red barn where there will be tables with the CSA shares. Locate the crate with your name on it and transfer the produce into your bag or box that you brought. Follow the signage to stack the empty crate. Please do not remove the crate from the College Farm.

FRIDAY: At Project SHARE in Carlisle

WHERE DO I PICK UP MY SHARE?

FRIDAY PICK UPS: The pickup is located at Project SHARE. The address of the building is 5 N. Orange St, Carlisle, PA. This is the same large warehouse building that houses Dickinson's Facilities Management and Central Pennsylvania Youth Ballet (CPYB).

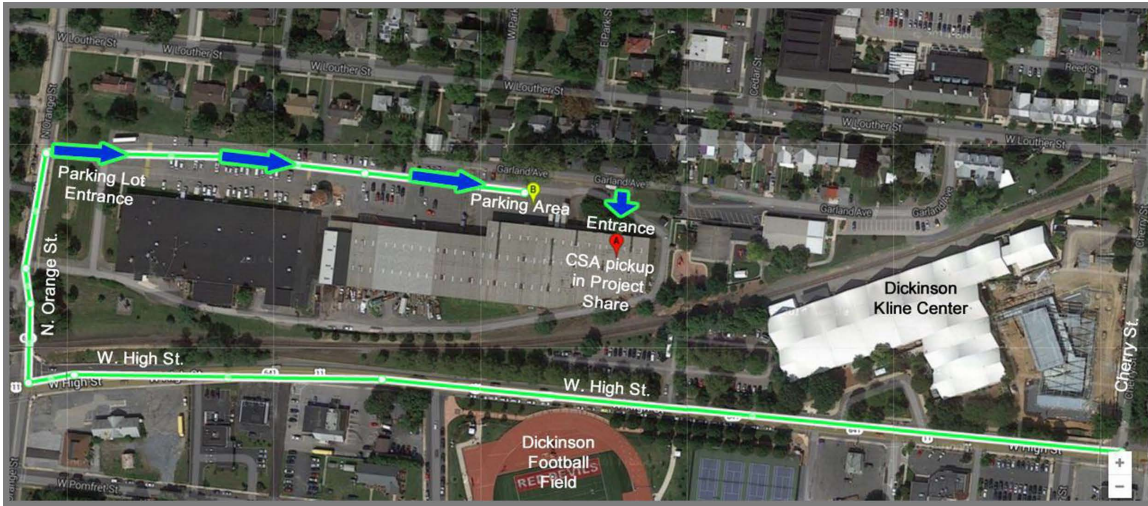


We are grateful to the staff at Project Share for loaning us a corner of their warehouse for CSA pickups. **The CSA pickup will start at 12 noon and conclude promptly at 5:30 PM.** Please plan accordingly. Thank you!

HOW DOES PICK-UP WORK?

FRIDAY PICK UPS: WHEN YOU ARRIVE AT PROJECT SHARE

Park in the parking lot and enter Project SHARE through the main entrance. Once inside, locate the crate with your name on it and transfer the produce into your bag or box that you brought. Follow the signage to stack the empty crate. Please do not remove the crate from Project SHARE.



Dickinson College Farm 2025 CSA FAQs

CSA Details:

WHAT HAPPENS TO MY SHARE IF I FORGET TO PICK IT UP?

Your share will be donated or shared with farm staff.

WILL I GET A REMINDER TO PICK UP MY SHARE?

YES! Look out for emails from the College Farm through CSAware reminding you when to customize your share, order deadlines, and when and where to pick up.

WHAT IF I WILL BE OUT OF TOWN ON A PICK-UP DAY? CAN I SEND A FRIEND TO PICK UP MY SHARE?

ABSOLUTELY! We suggest sending these FAQs to your pickup friend so that they know where to go and what to do.

DO I NEED TO BRING MY OWN REUSABLE BAGS TO TAKE MY PRODUCE HOME?

YES! Please bring a bag or box to transfer your produce into to take your share home. We do not have reusable bags available at the pickup locations, so please remember to bring your own.

HOW DO I RESCHEDULE A SHARE?

Rescheduling your share is easy on CSAware:

[How do I reschedule a box to a different drop or delivery day? – LocalHarvest Help Center](#)

Rescheduling can be done weeks in advance, but it must be done prior to the end of the customization window. **WE HARVEST SPECIFICALLY FOR YOU ON THE DAY BEFORE EACH PICKUP DAY SO PLEASE REMEMBER TO RESCHEDULE AS SOON AS YOU KNOW THAT THERE IS A NEED TO DO SO.** If you have any questions, please contact farm@dickinson.edu and we will be happy to assist.

I FORGOT TO RESCHEDULE BY THE DEADLINE!

Understanding that life does happen, sometimes, the farm staff can intervene and make a quick change depending on the timeline so always, please contact farm@dickinson.edu ASAP to see what your options are.

HOW DO I CUSTOMIZE MY SHARE?

See our CSAware guide at the end of this document!

CAN I SWAP ITEMS?

Yes! See our CSAware guide at the end of this document! After the customization window has closed, no additional changes can be made.

WHAT HAPPENS WHEN MY ITEMS EXCEED THE SHARE VALUE?

Your credit card on file will be charged.

CAN I BUY MEAT ON A WEEKLY BASIS?

Yes! Limited cuts of beef are available as "Extras". Extras are additional a la carte items you can add to your share when you customize your delivery. Our full line of meat products as well as our Farm Works online store can be found for purchase at <https://dcorganicfarm.square.site/> You can request that your meat order is tied to your CSA pick up.

WILL MEMBERS HAVE THE OPPORTUNITY TO PURCHASE BULK PRODUCE?

YES. Depending on availability, we will offer our CSA members the opportunity to purchase bulk produce such as #2 tomatoes and storage crops such as potatoes and carrots for canning/freezing for those who love to preserve the bounty. Supplies are limited and seasonal. When bulk produce becomes available, we will announce quantities and pricing on CSAware.

WHEN AND WHERE IS CARLISLE'S WEEKLY FARMERS' MARKET?

[Farmers on the Square](#) takes place every Wednesday from 3 - 7pm in front of the First Presbyterian Church near the intersection of Hanover and High streets (address is 2 N Hanover St.) Dickinson College Farm sells May – Dec. In addition to our farm fresh organic produce, the Dickinson Farm Stand sells homemade soap, canned items such as Pickles, Pickled Red Beets, Salsa and Marinara Sauce as well as Beef Jerky. CSA members receive a 10% discount on purchases at the Dickinson College Stand. Please be sure to announce that you are a CSA member at check out. Cash, checks and credit cards are accepted.

I AM LOOKING FORWARD TO PICK-YOUR-OWN OPPORTUNITIES AT THE FARM. HOW WILL I KNOW WHAT I CAN PICK AND WHEN?

We have pick-your-own certified organic strawberries coming this spring! Stay tuned for more information on dates during strawberry season. Follow our Facebook page for more information! [Dickinson College Farm | Boiling Springs PA | Facebook](#)

I WANT TO SHOP FROM THE COLLEGE FARM BUT CAN'T MAKE IT TO FARMERS ON THE SQUARE. HOW ELSE CAN I BUY THESE ITEMS?

New this year, we will have a roadside farm stand available for community members to purchase our organic veggies, canned goods, grass-fed humanely raised beef, frozen farm-made pizzas, and more! Stay tuned for more information about our farm stand coming soon.

HOW DO I GET IN TOUCH WITH THE FARM CREW?

If you should ever have questions, please don't hesitate to contact farm staff at farm@dickinson.edu.

We love it when members come out for a stroll or a picnic! Please consider this your invitation to visit the farm this season Monday-Saturday during working hours. The farm is closed on Sundays.



FAQs for Dickinson College

Do I get to pick out what goes into my box?

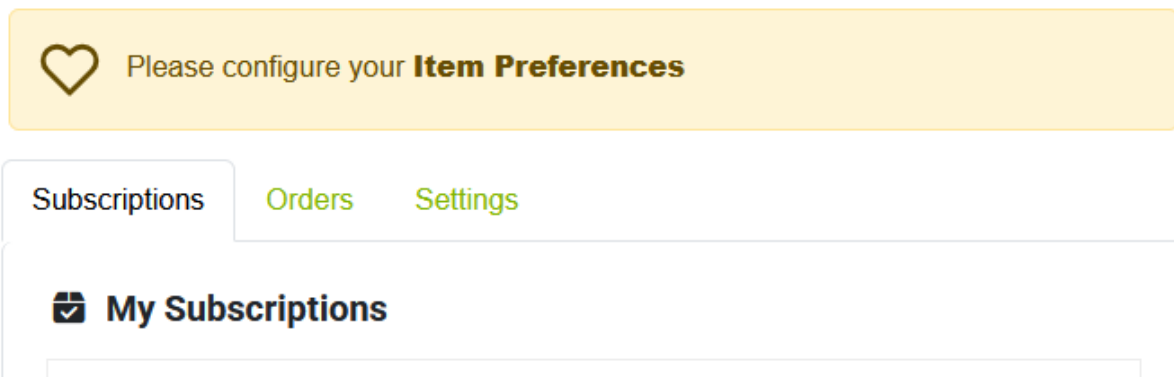
The answer is yes, you do! When you become a member, you can set your vegetable preferences. Each week, your box will be generated with veggies based on what we have to harvest and your preferences. Then, each week, you will have the opportunity to view your preliminary box contents, and leave as is or customize exactly to your liking.

Selection may be limited to what we have to harvest that week and what hasn't already gone into other boxes. For highly sought-after items, we may limit the quantity of duplicates of that item. When items go out of stock, or reach a low stock, you will see a note by that item indicating such.

Box contents are dollar-value based. CSAware will warn you if you have undervalued your box by removing too many items from your share. You may also order extra veggies beyond your share value for additional cost; you must have a credit card on file to order extra box items. You'll only be billed for these extra items only once your historical balance due reaches \$5 or more, or it is the final week of the season. Meaning, if you only get \$3 worth of extra the first week, you will not be billed for this until you get an extra \$2 another week (or it is the final week of the season.) This is a measure that ensures that small adjustments don't trigger frequent charges while still allowing flexibility in your box selections.

How to set my item preferences?

Log in to your [member dashboard](#). If you have not previously set preferences, there will be an




alert at the top of your dashboard that you can click on to be taken to the preferences page:


Additionally, there is an "Item Preferences" menu option on the dashboard homepage:


Subscriptions


Orders


Settings


 **My Subscriptions**


 Shop for Add-ons Now

 See What's in My Box / View Calendar


 View / Modify Subscription








 Drop Point Details

 Purchase Additional Subscriptions

 Item Preferences

From there, you can use the sliding tool next to each item to indicate whether you like or dislike it. The far left (red) indicates you do not like the item and do not want it to appear in your box; items scored furthest left will be treated as an allergy and never put in your default box. The far right (green) indicates you do enjoy this item and would like it in your box when it is available.

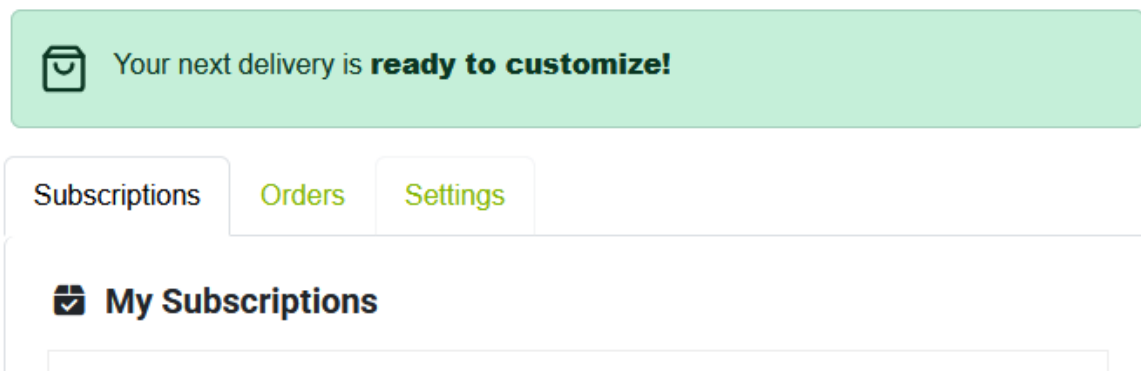


	arugula	<div><div></div></div>
	beets	<div><div></div></div>
	broccoli	<div><div></div></div>
	brussel sprouts	<div><div></div></div>
	cabbage	<div><div></div></div>
	carrots	<div><div></div></div>
		<div><div></div></div>

Customizing Your Box!

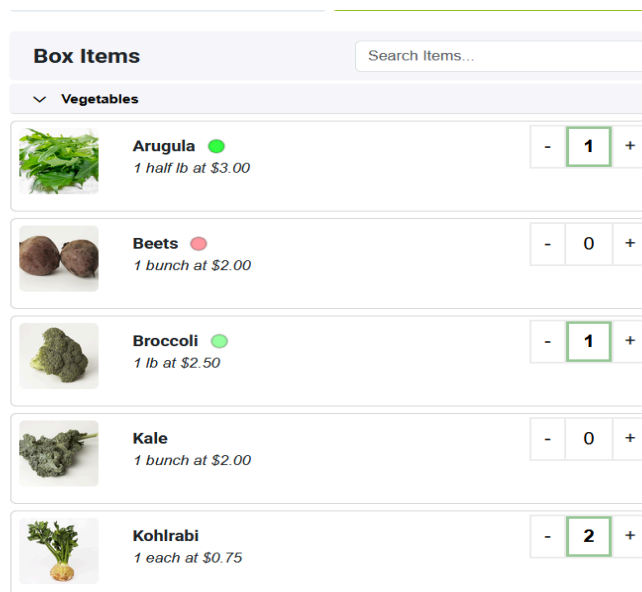
You will be alerted via email when the customization period is open for each week. You can follow the link in this email announcement, which will take you directly to your box. Otherwise, you can log in to your [member dashboard](#), and there will be a couple of different ways to navigate to the box page.

First, once the customization period opens, there will be an alert at the top of your dashboard with a link that brings you to the box page.



A second option is to click on the date on the calendar for the box you want to customize. A third option, you can use the "See What's In My Box / View Calendar" link at the top of the "Subscriptions" tab. Once you are on the box appropriate box page, you will see items populated in your box at the top of the list.

The default items in your box are based off of the week's item availability and your item preferences. You can use the "+" or "-" buttons to either add or remove items from your box.



The total price of the box will update at the bottom as you add and remove items. You will be asked to confirm when you add items to go above your base box price, or when you remove items to go below your base box price. Once you are done customizing, click "Save Items" at the bottom. You have until the order deadline to customize.

Can I switch my pickup site during the season?

Yes, you can easily change pickup locations for individual weeks or for all future deliveries from your [member dashboard](#).

To reschedule a single box, please log in to your [member dashboard](#). (Keep in mind that your rescheduled share will be in addition to your normally scheduled share for that date.) Once logged in, click on the delivery date on the right-hand calendar that you would like to reschedule. That will take you to the box page. From there, there is a "reschedule" button that will trigger a pop-up window. You can then open the drop-down menus to see and select the options for Location and Date available.

Reschedule Single Delivery

Location: Kaufman Hall

New Date: 2025-05-20

May 2025

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

To make permanent schedule changes, View/Edit Subscription

Arugula ●
1 half lb at \$3.00

Beets ●

If your desired action is not available, then that would indicate either the date you are trying to reschedule to has already passed the order deadline, or the desired option is not allowed. Once you've selected the rescheduling options, click the "change" button. You will see the change reflected in your calendar. You have until the week's corresponding order deadline to reschedule the box.

Delivery Calendar

< May 2025 >						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

Legend:

Scheduled Box	In Process
Delivered	On Hold
Farm Vacation	Canceled
Multiple Boxes	Moved From

To change your pickup location permanently for all future boxes, click on View / Modify Subscriptions from your [member dashboard](#). From this page, you can select a new pick up location in the drop down menu: You must “save changes” at the bottom of the page to confirm the change.

Subscription
Add-Ons
Payments

Subscription #385771

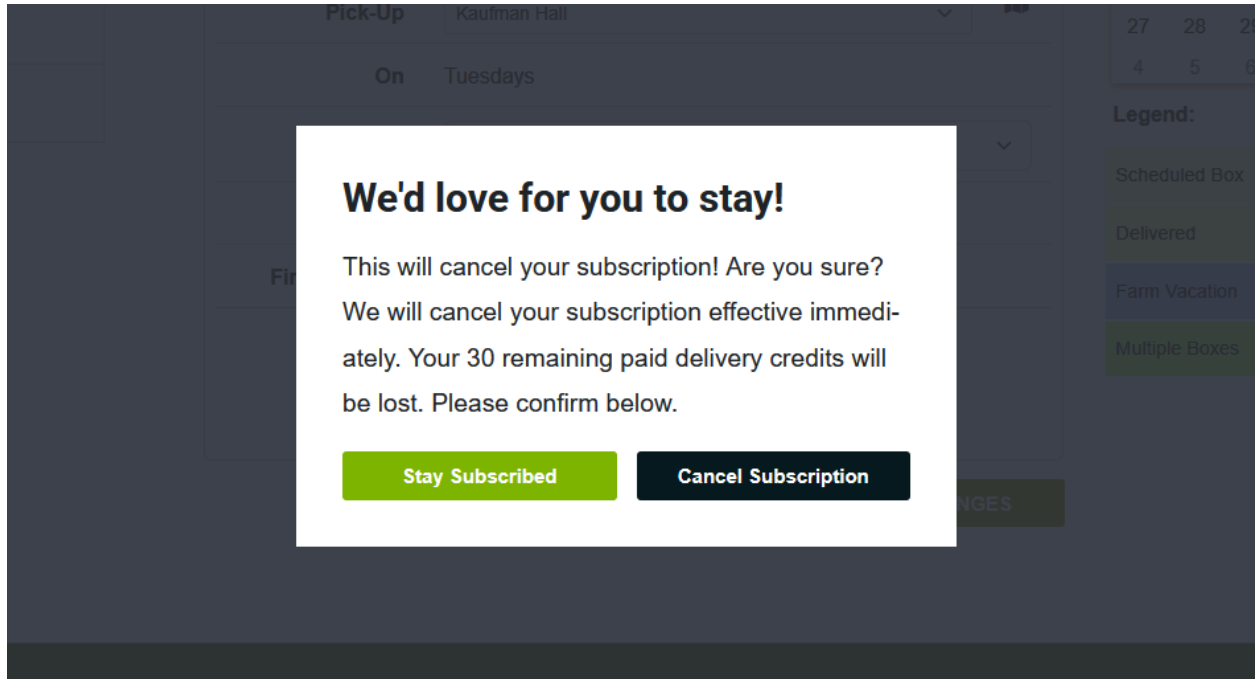
Pick-Up

Kaufman Hall

On Tuesdays

Can I cancel my subscriptions?

Yes, you can cancel your subscription from your [member dashboard](#), by clicking on View / Modify Subscription and the option to cancel is at the bottom of this page:



Please note: you will not be automatically refunded for any remaining prepaid deliveries. You will need to contact us to receive a refund.

What else can I do in my Member Dashboard?

Your [member dashboard](#) is where you can view/edit your subscription details, customize your upcoming box, set your item preferences, view billing history, update payment details on file, update contact information, add an avatar, and more!

You can access [the storefront](#), [FAQs](#), and [Policies](#), as well as submit any questions through the [Contact Us](#) forum.

You can view specific information about your pickup location by clicking on "Drop Point Details".

Update your contact information by clicking on the Settings tab, and then “Change Contact Info and Mail Address”.

Update your password in the Setting tab, and clicking “Change Password”.

Update your credit card information in the Orders tab, and click on “Update credit card on file”.

Having email trouble?

If you are not receiving emails, or emails are being sent to spam, this is likely caused by your email domain's automatic spam filtering. You can add dickinsoncollegefarm@csaware.com to your address book or whitelist us to ensure message delivery. Otherwise, you can update your email or add extra emails to your account from your [member dashboard](#) Settings, in the “Change Contact Info” page.