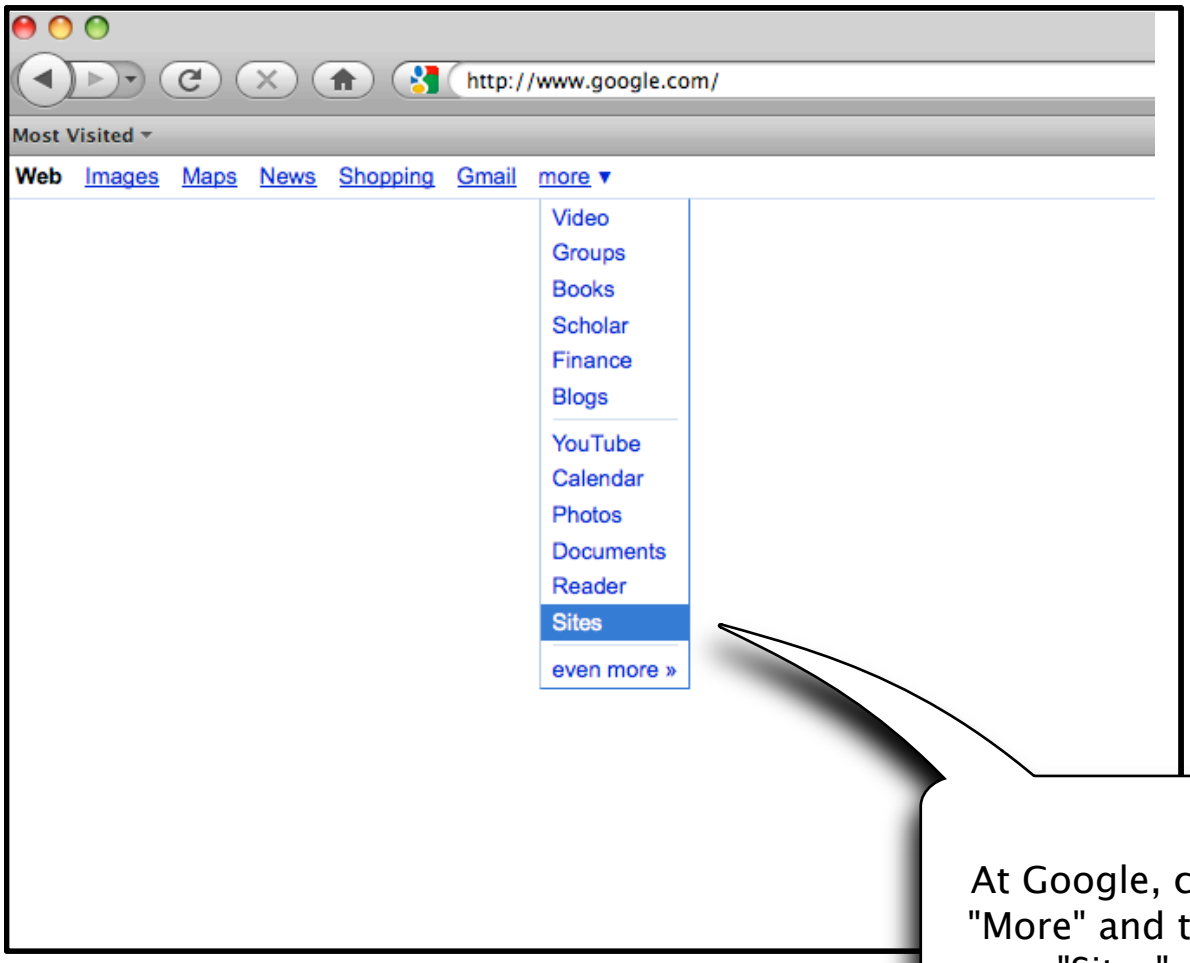
Google Sites tutorial

go to: sites.google.com

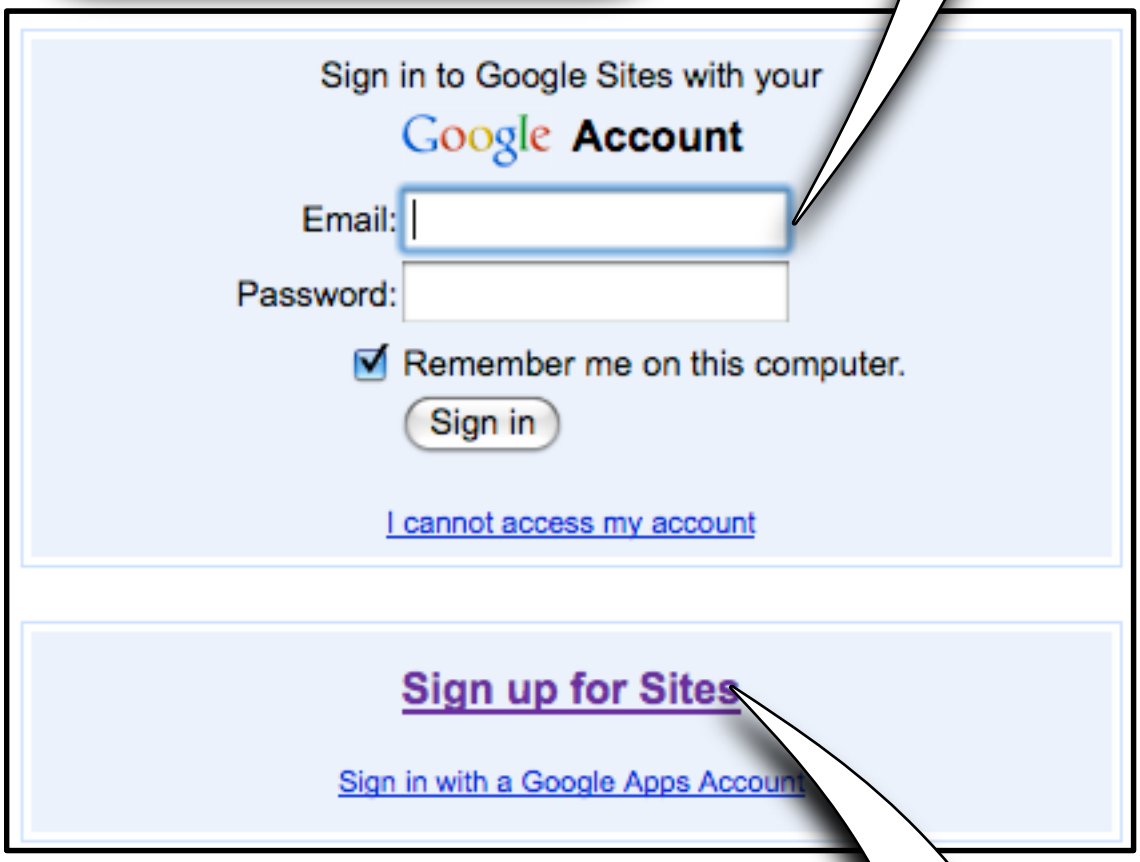
OR



Logging in

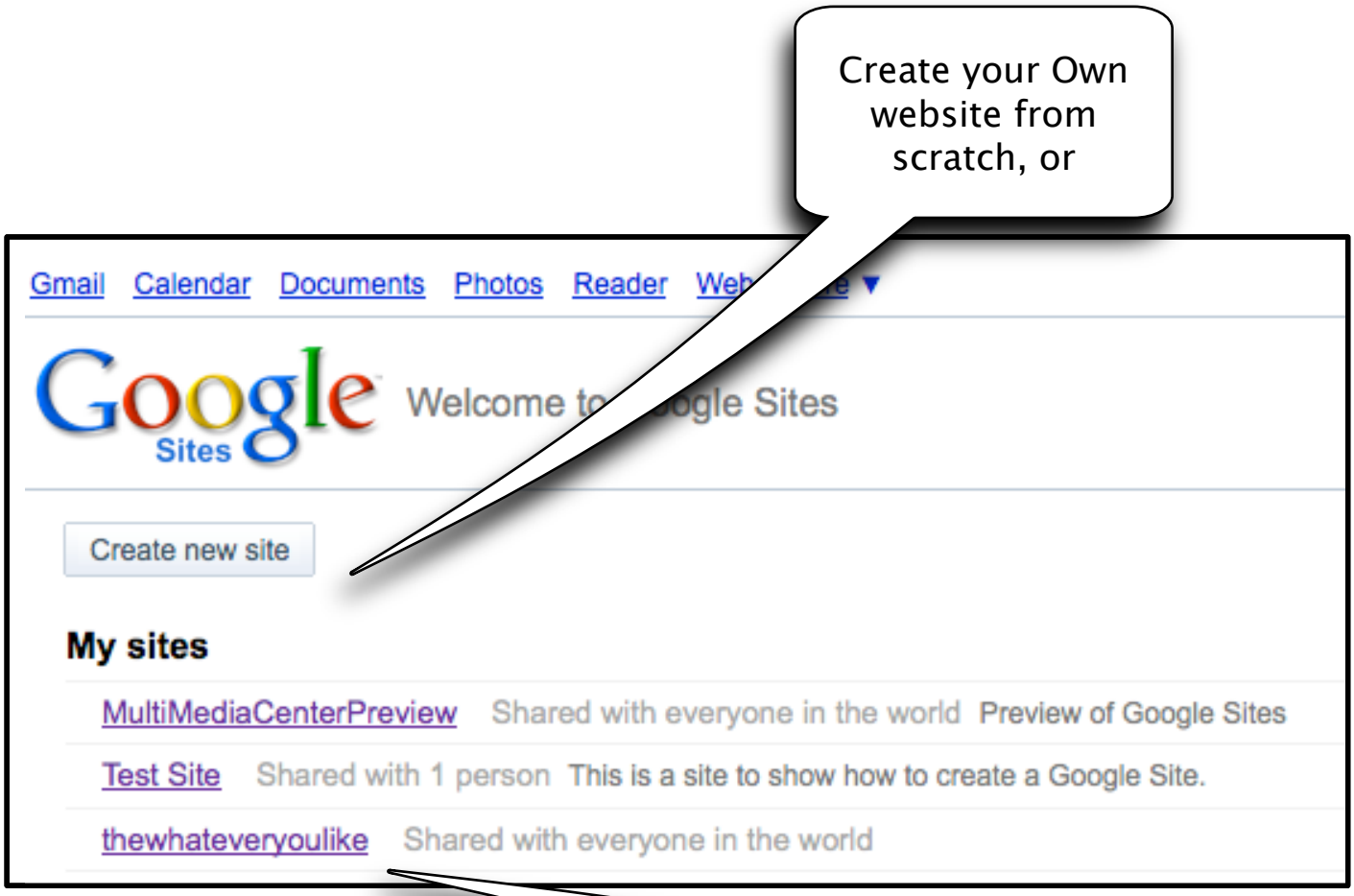
If you don't have a gmail account, go to gmail.com to create one

Log in with your gmail account



if you don't have a Google Site, click here first

create new website or edit a current one



We will show you how to create one from scratch.

You may name your site as well as designate a URL. The default is to give your site the same URL as the name you specify, however, it MAY NOT BE AVAILABLE. In this case a new URL must be chosen. You may also choose a template

Name your Site:
nson Media Center Test Site

Your site will be located at this URL:
https://sites.google.com/site/ dickinsonmediacentertestsit
Site URLs can only use the following characters: A-Z,a-z,0-9

Choose a theme (currently: using **template default**)

More Options
You can adjust these opti by using the "Manage site" action.

Site description
demonstration site for tutorial on google sites

Share with
Everyone in the world can view this
Only **people I specify** can view this site

Mature content
This site contains mature content only suitable for adults.

Check "More Options" to add a site description of your site and who you'd like to share it with

Please type the code shown.

Create site Cancel

starting UP!

1) Most Important!
TOOLBAR FOR EDITING + CREATING PAGES

2) SideBar links to your sites' different pages

Create new page | Edit page | More actions | Site settings

Project
Announcements
Dashboard
File Cabinet
List
Sitemap
Maps

About our Site

The Environmental Studies Department recognizes that solutions to the human predicament require an interdisciplinary effort. The goals of the program include providing a sound academic background and an opportunity for students to use their education through research and community outreach.

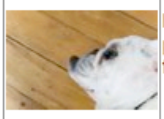
Edit sidebar

Sidebar & Images

Welcome to our Project page!

The Environmental predicament require an interdisciplinary effort. The goals of the program include providing a sound academic background and an opportunity for students to use their education through research and dkjfs

The Environmental Studies Department recognizes that solutions to the human predicament require an interdisciplinary effort. The goals of the program include providing a sound academic background and an opportunity for students to use their education through research and



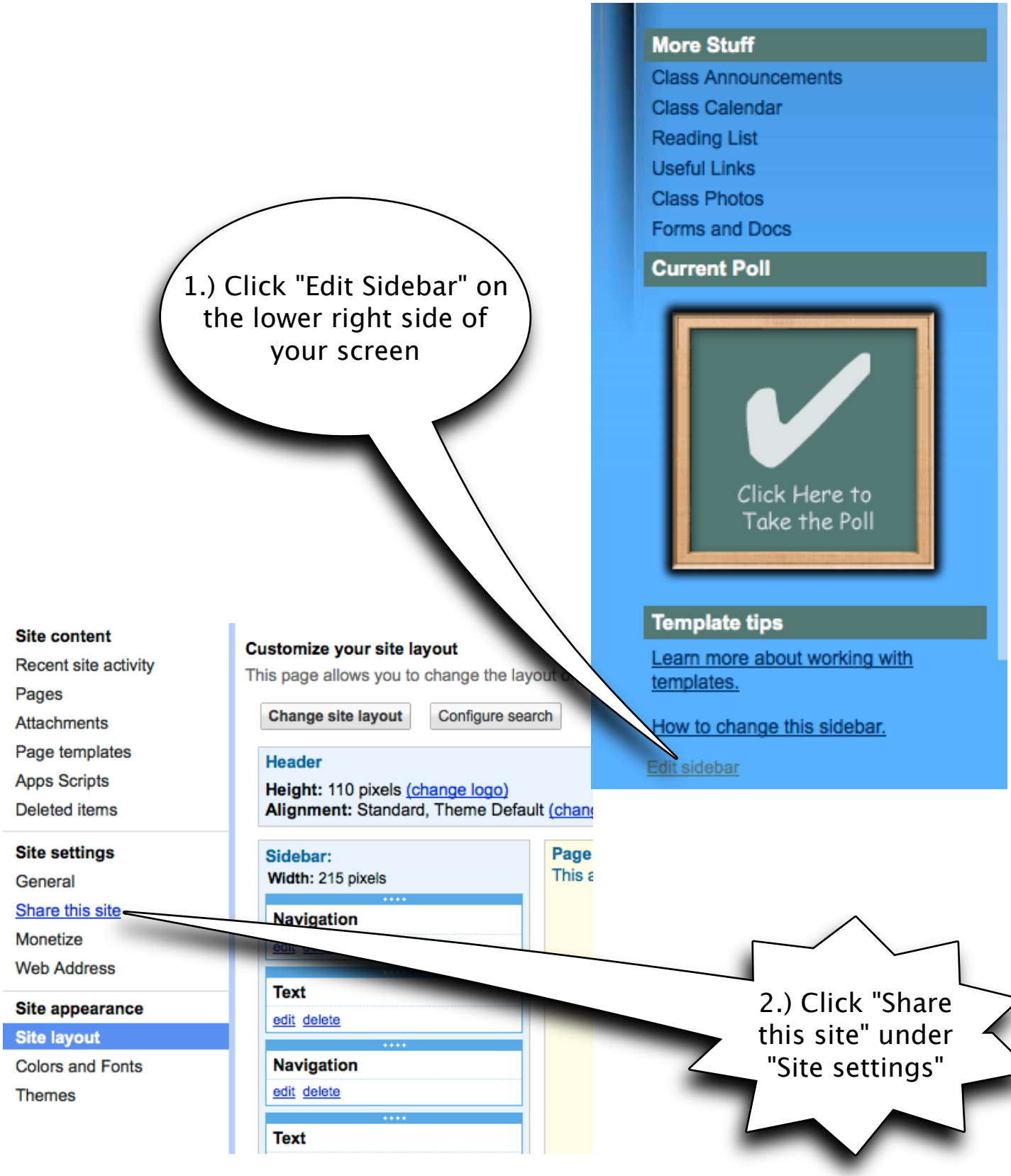
The Environmental Studies Department recognizes that solutions to the human predicament require an interdisciplinary effort. The goals of the program include providing a sound academic background and an opportunity for students to use their education through research and

ALTERNATIVE ENERGY & ENVIRONMENTAL SCIENCE

4) Main Page content: Text, Pictures, Video's, links.

A QUICK OVERLOOK

sharing your site

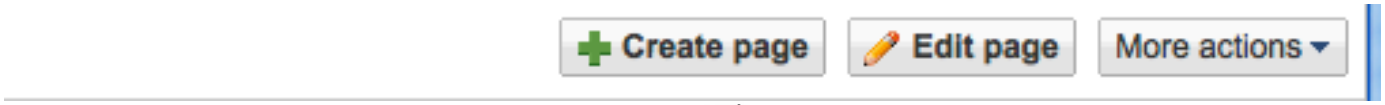


sharing your site con't

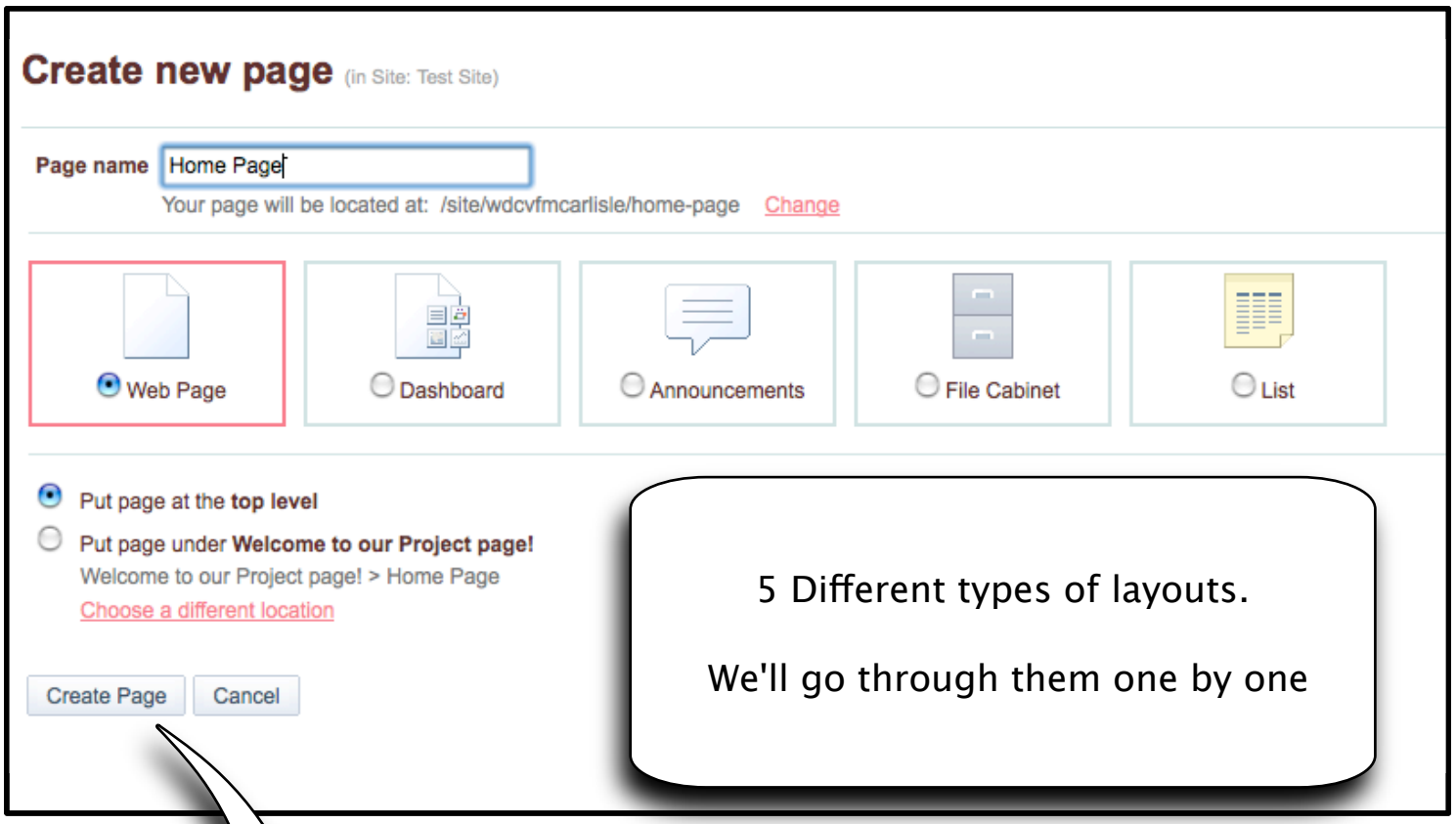
This screen will pop up when you click "Share this site"

If your website is set to private, click "Change" to set the website security to public, public with links, or private. If you want to individually add permission for access do it under "Add people" and put in their names, email, or organization/group.

create a page



Click here

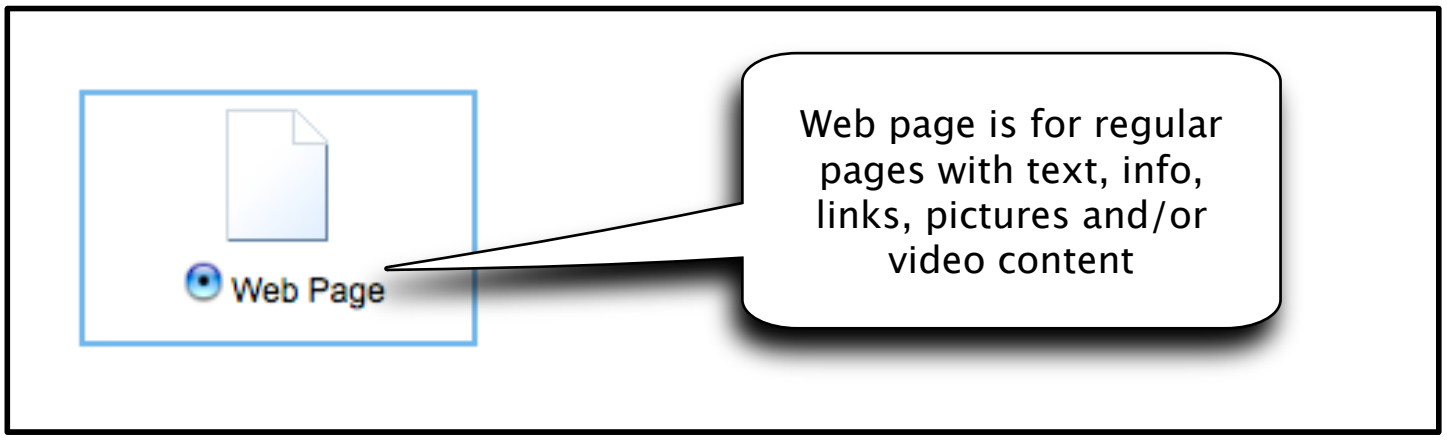


5 Different types of layouts.

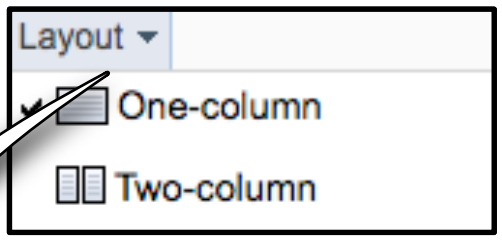
We'll go through them one by one

Then click Create Page

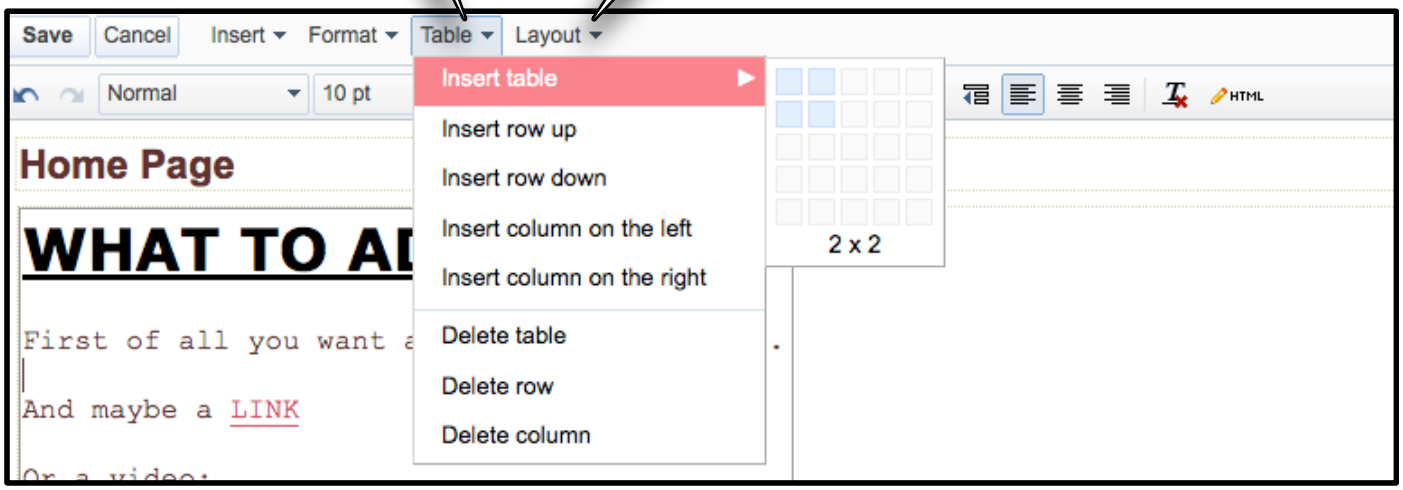
create a layout at web page



1) First you probably want a table to insert text/pictures in.



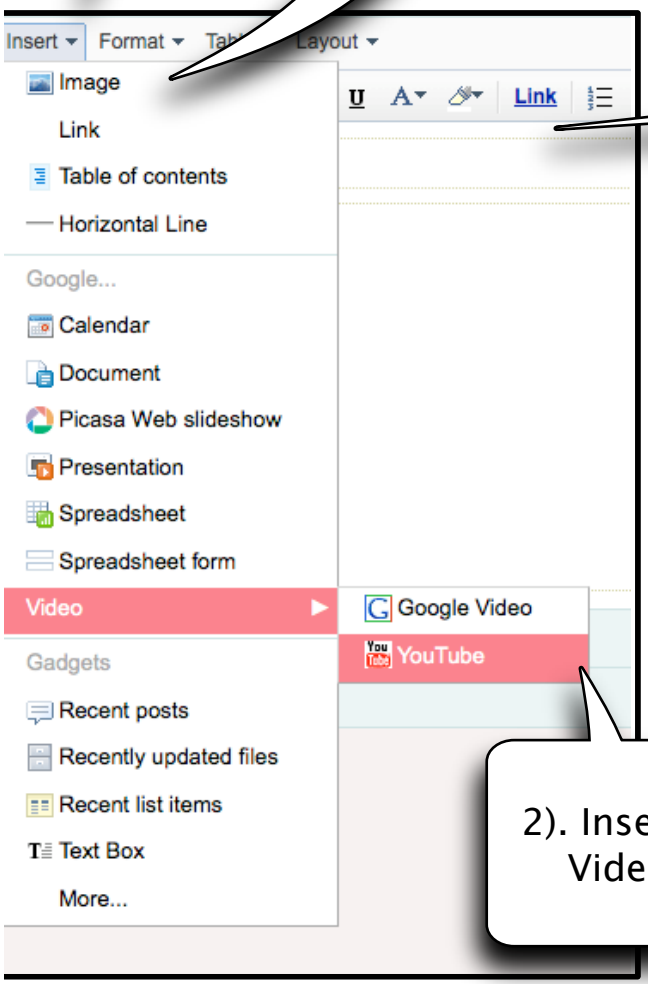
2) Then decide your layout



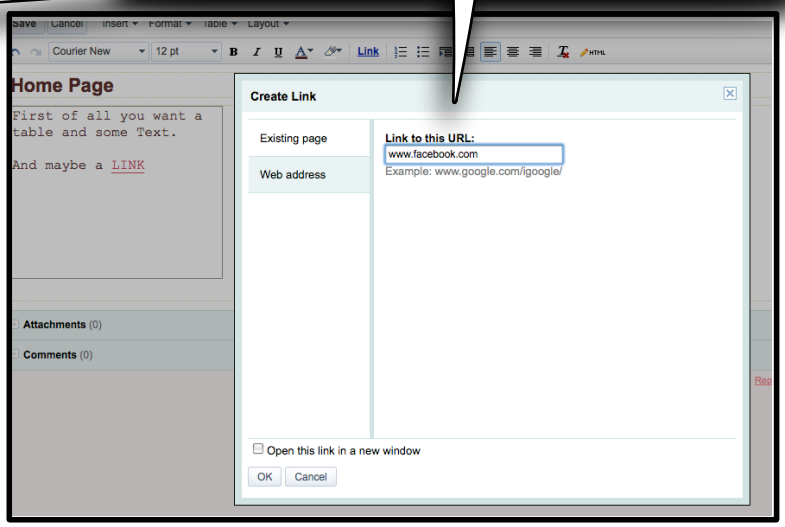
Now you are ready to write your Title and your text.

Press "Insert" to...

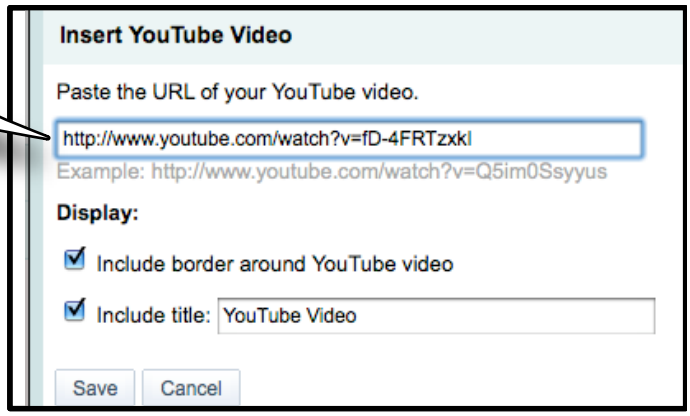
1). Upload an Image (Browse... -> Add Image)



You can also add a Link



2). Insert a Video



An Example Page

DOGS ARE AMAZING

YouTube Video

Puppy vs. Cat
by Sanchey

^EVERYONE LOVES PUPPIES

For more information on dogs, please visit the

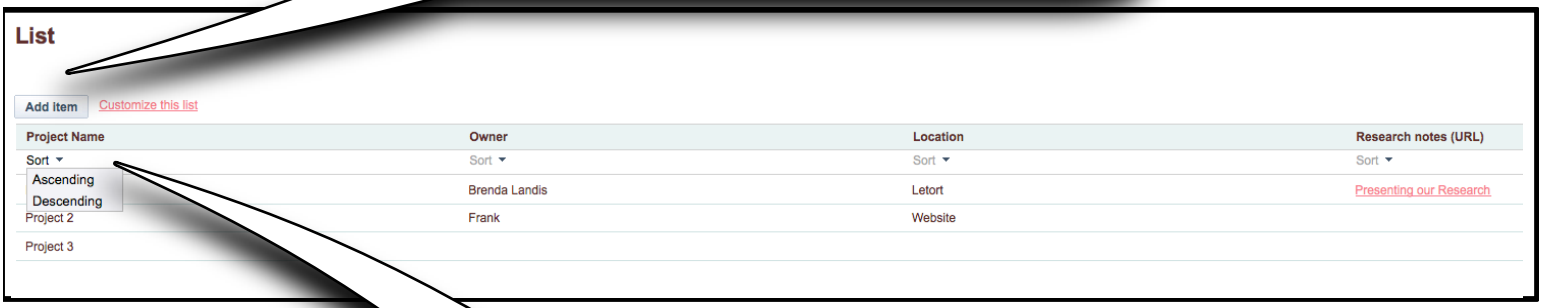
http://www.greatdogsite.com/

A single column layout with tables was used here. A youtube video and picture were inserted at the top as well as text and a link at the bottom

Features List

Next One Up is LIST

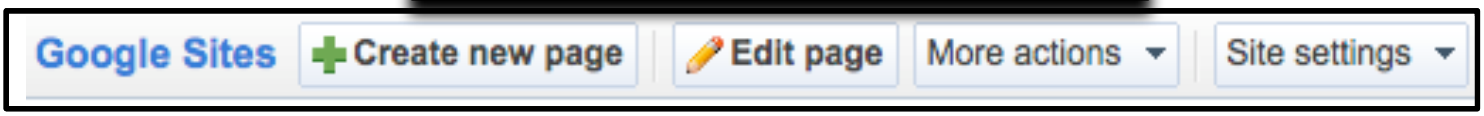
A list can be used to keep a public data base on your site, e.g., members, records or events.

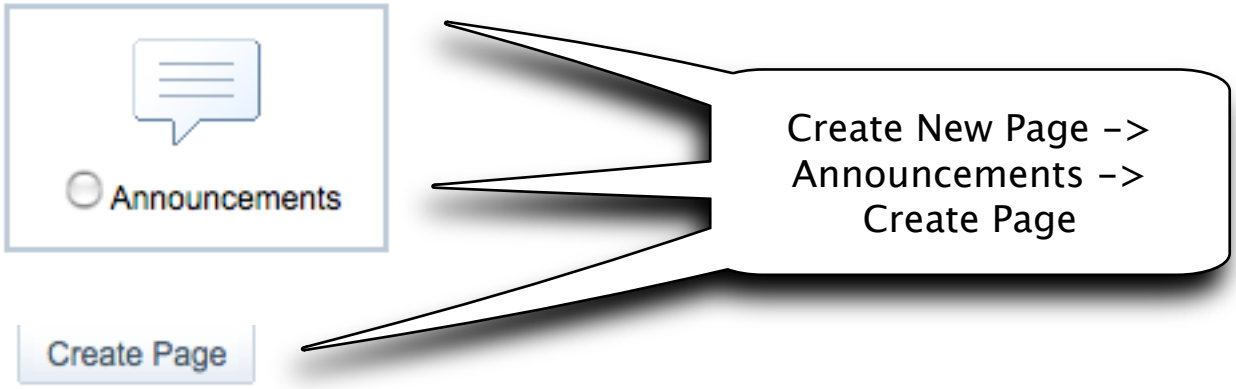


You can create your own criteria and then sort them

Features Announcements

Next One Up is Announcements





New Website!
posted 22 hours ago by Brenda Landis

We will have a new website by the end of the semester.

(Edit post)

Presenting our Research
posted 22 hours ago by Brenda Landis

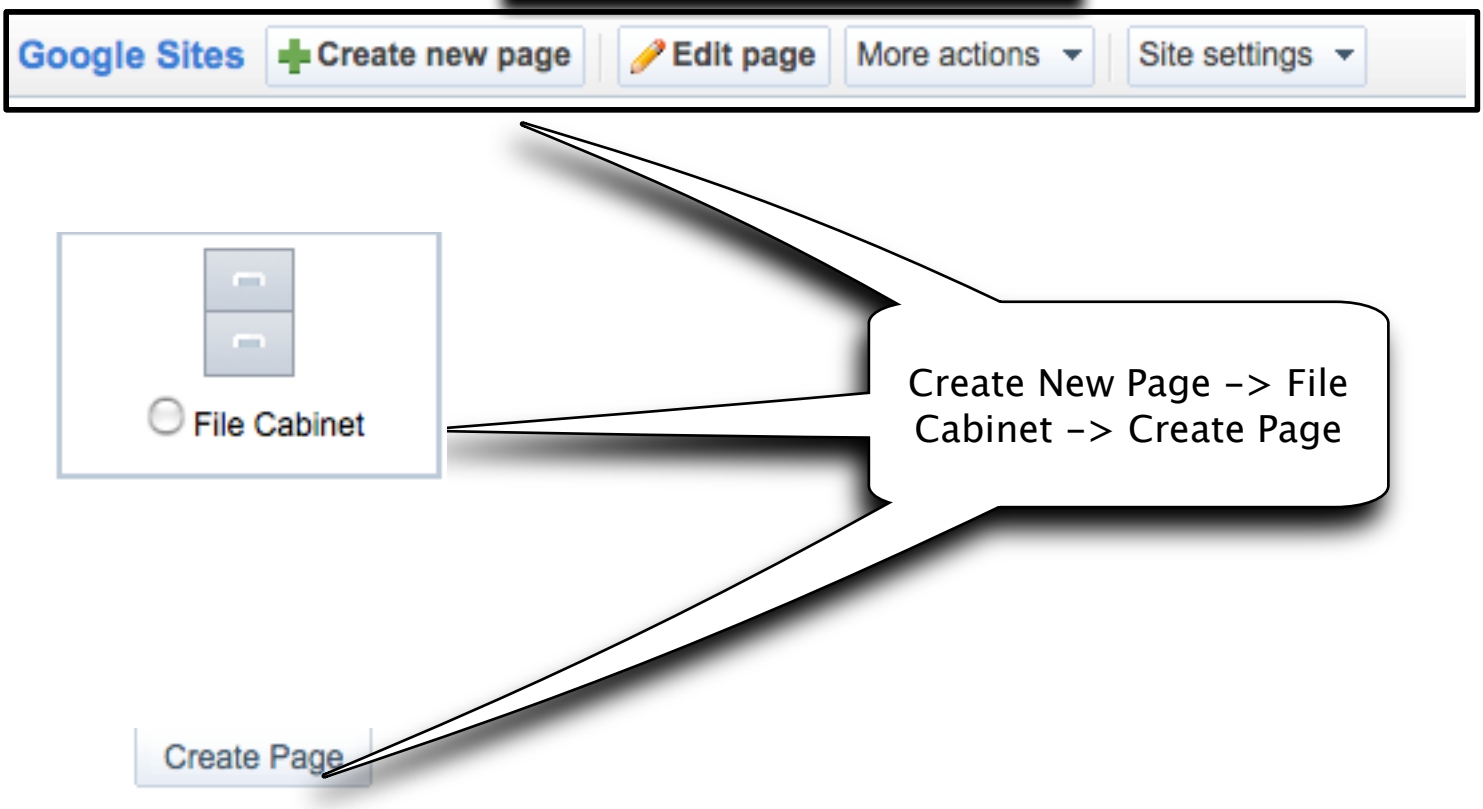
We will be presenting our research at a special common hour during the Spring Semester. Please check back for more details.

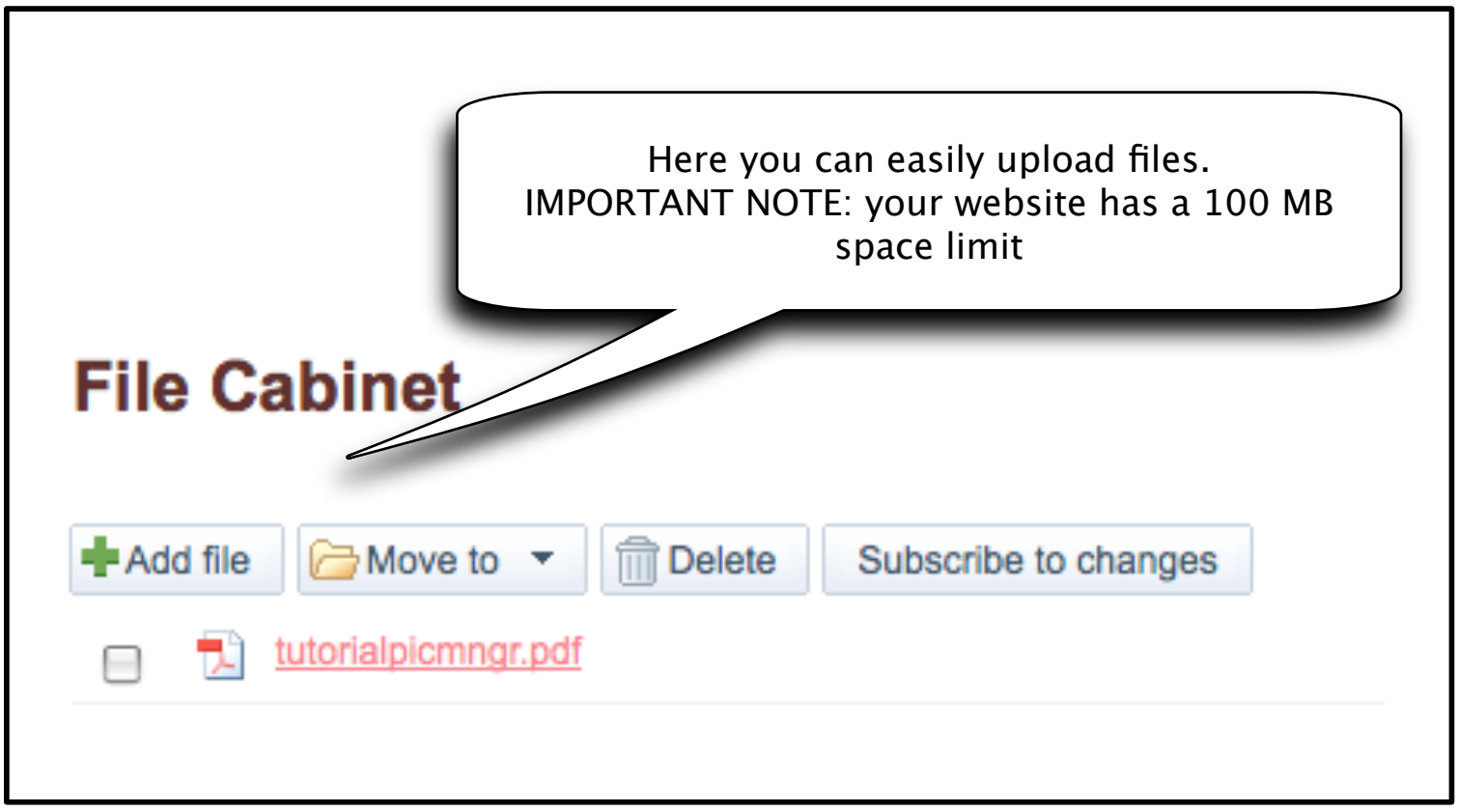
(Edit post)

‹ Prev **1-2 of 2** Next ›

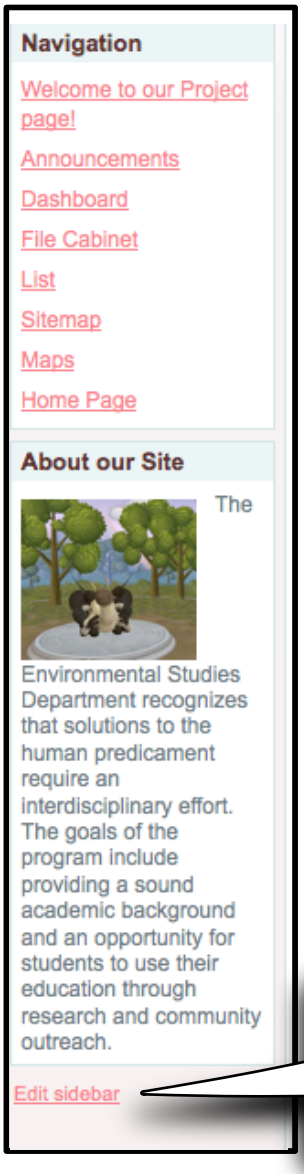
Features File Cabinet

Next One Up is File Cabinet





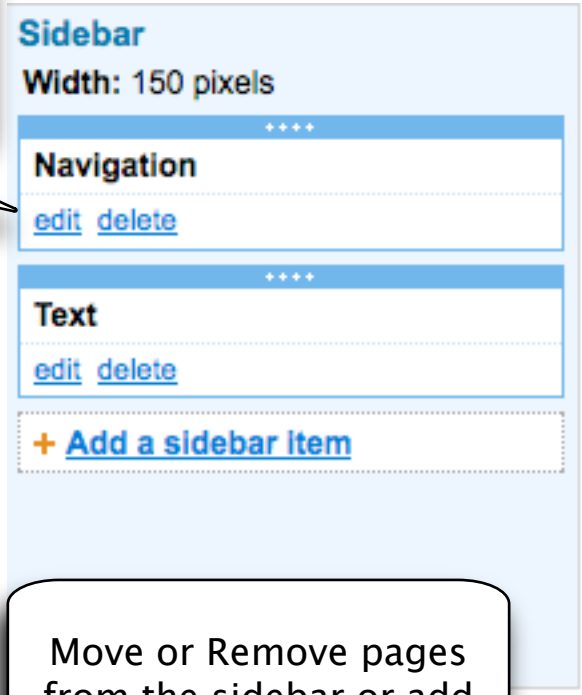
Edit sidebar



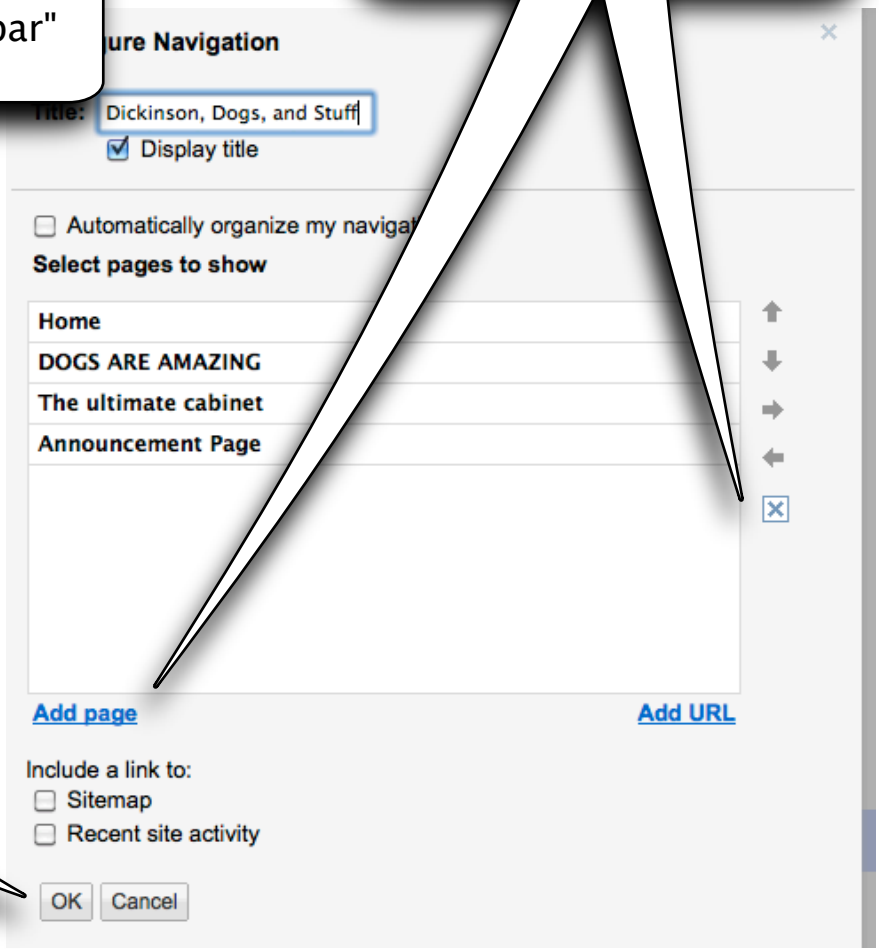
1. Click "Edit Sidebar"

Edit sidebar

2. Click "edit" under Navigation



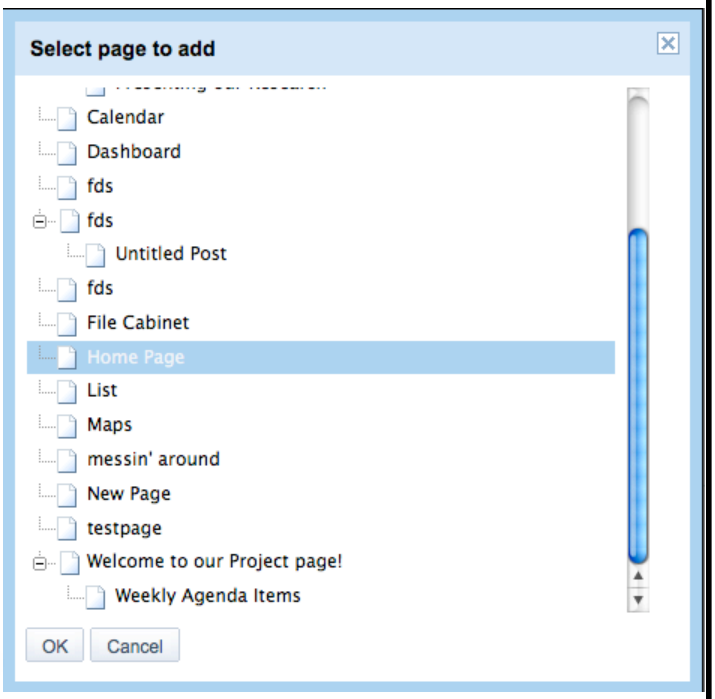
Move or Remove pages from the sidebar or add new pages to it



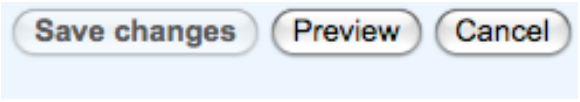
Check "OK" when your list is complete

Edit sidebar

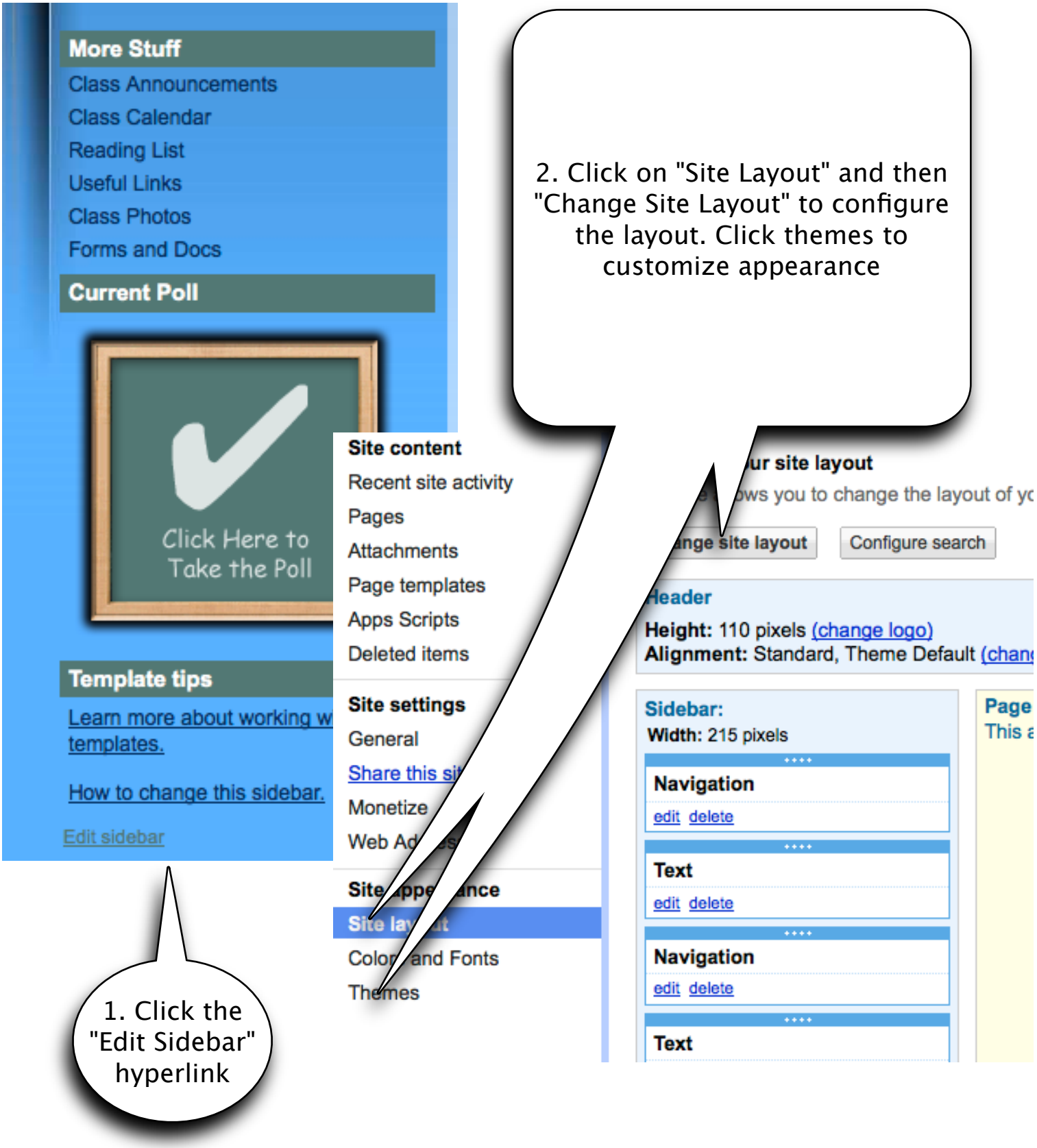
Select the name of your newly created page and press "OK"



DON'T FORGET to hit SAVE CHANGES (at the top right side) when done!



Edit Appearence

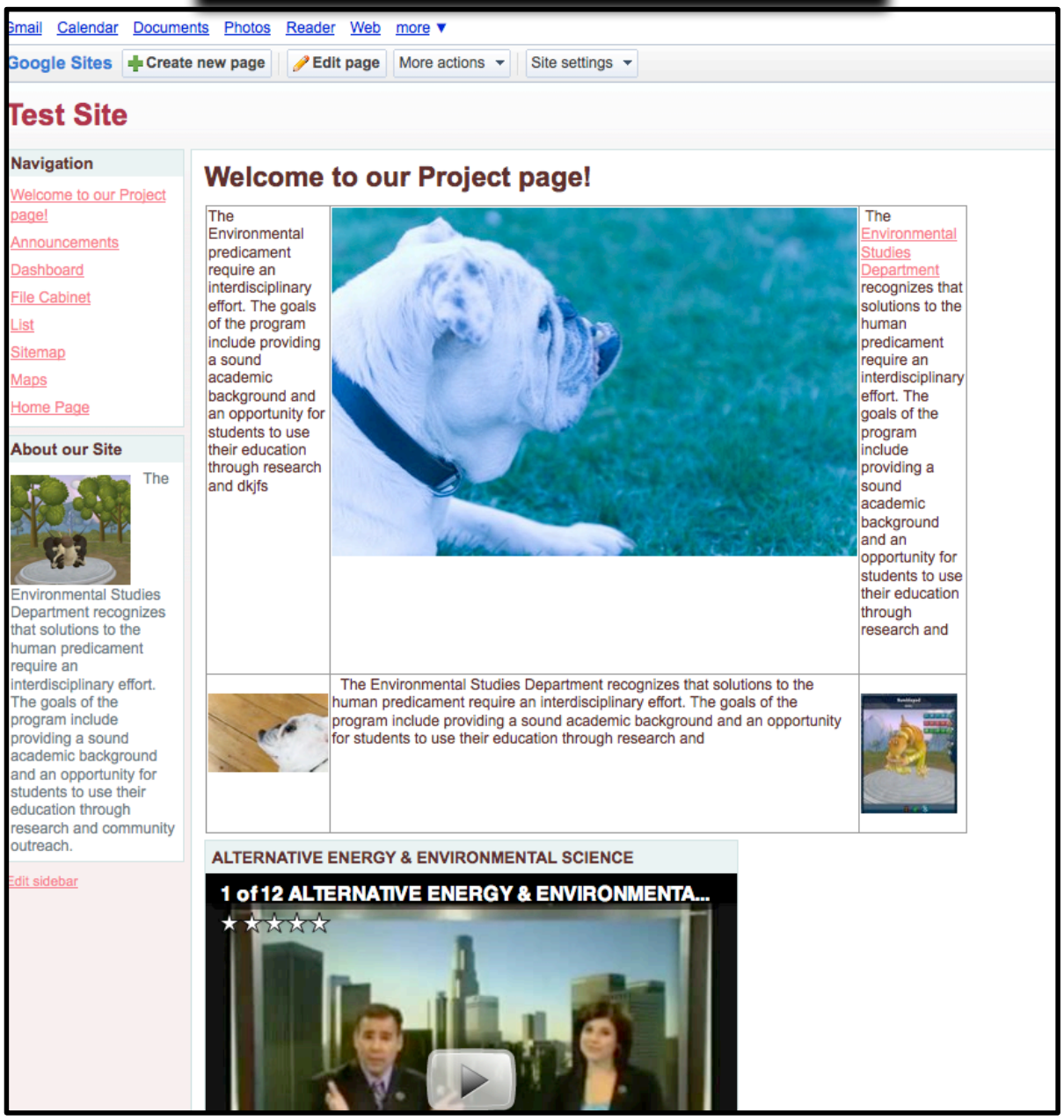


2. Click on "Site Layout" and then "Change Site Layout" to configure the layout. Click themes to customize appearance

1. Click the "Edit Sidebar" hyperlink

with google sites.

You just made yourself a website!



the end